

Requesting and viewing the COVID-19 Vaccination Status Report (AIR042A)

Some vaccination providers and organisations providing vaccination services can request reports from the Australian Immunisation Register (AIR) site to help them identify individuals who are overdue for immunisation. The COVID-19 Vaccination Status Report (AIR042A) identifies individuals who have not yet received any COVID-19 vaccine; have commenced but not completed their COVID-19 vaccination primary course; or have completed their primary course and are now due for a booster dose.

What is the COVID-19 Vaccination Status Report (AIR042A)?

The COVID-19 Vaccination Status Report, also known as the AIR042A identified report, is similar to the existing AIR011B report and helps providers identify their patients who are eligible but have not had any COVID-19 vaccine; have commenced but not completed their COVID-19 vaccination primary course; or have completed their primary course and are now due for a booster dose.

Who can request the COVID-19 Vaccination Status Report?

The COVID-19 Vaccination Status Report is available to:

- general practitioners (GPs), nurse practitioners and midwives
- medical practices
- Aboriginal Medical Services and Aboriginal Health Workers
- community health centres and community nurses
- councils
- pharmacies
- public health units
- public hospitals
- Australian Government Department of Health and state and territory health departments.

This report is now available to individual GPs (via the GP login or via delegations) as well as a practice-wide report using a Practice Incentive Payment (PIP) number.

What records will appear on the COVID-19 Vaccination Status Report?

Depending on the option selected, the report will show either:

- patients who have not had any COVID-19 vaccine reported to AIR by any provider or
- patients who have commenced but not completed their COVID-19 vaccination primary course or
- patients who have completed their primary course and are now due for a booster dose.

Patients who have not had any COVID-19 vaccine reported to AIR by any provider will appear on the COVID-19 Vaccination Status Report as long as they have attended your practice, medical centre or service as listed above for a Medicare Benefits Schedule (MBS) service or vaccination within the period chosen when requesting the report via the AIR site (e.g. 12 months, 2 years).

AIR records all vaccines administered and reported to the register. It is mandatory that all COVID-19 vaccination encounters are reported to AIR, whether the person has received the COVID-19 vaccine from a GP, pharmacy or state/territory vaccination hub.

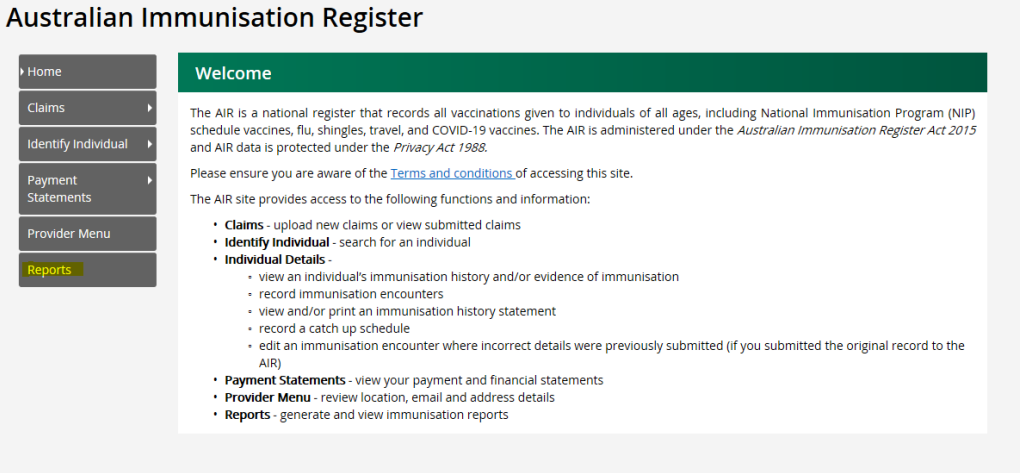
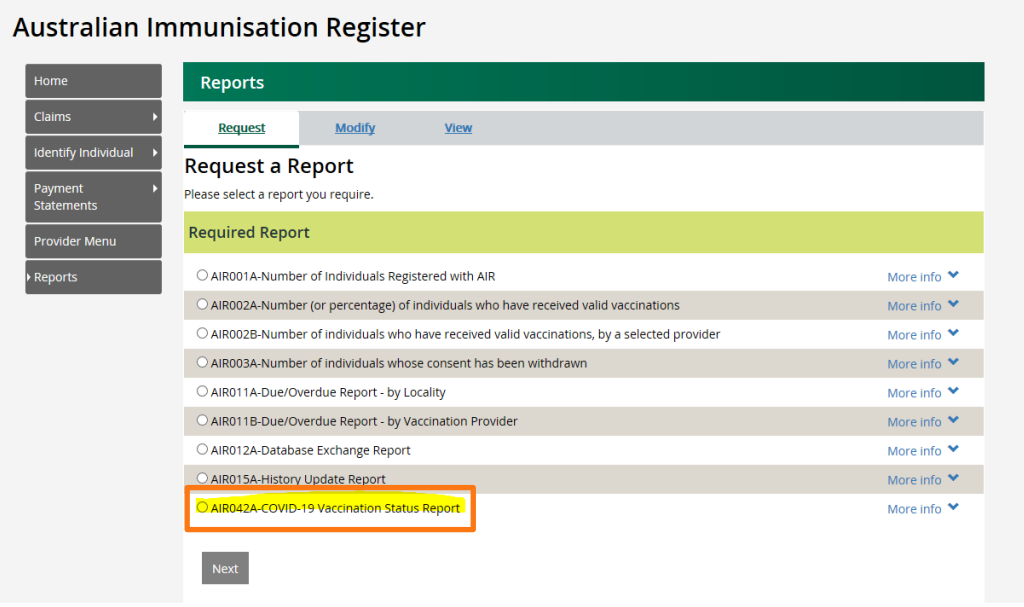
Individuals who receive a third dose as part of their primary course for a COVID-19 vaccine (e.g. immunocompromised people) will not appear overdue for a booster dose on the 42A report. Immunisation providers should review their own patient database to identify patients who have received three COVID-19 vaccines as part of their primary course and require a booster dose.

Will I be able to request a report for individuals who have had only one dose of a COVID-19 vaccine?

Yes, you can now request a report that identifies individuals who have commenced but not completed their COVID-19 vaccination primary course.

How do I request and view a COVID-19 Vaccination Status Report?

The following screenshots provide a simple guide on how to request and view an AIR042A report.

REQUEST REPORT	
Log onto AIR site and select Reports from the main menu	 <p>Australian Immunisation Register</p> <p>Home Claims Identify Individual Payment Statements Provider Menu Reports</p> <p>Welcome</p> <p>The AIR is a national register that records all vaccinations given to individuals of all ages, including National Immunisation Program (NIP) schedule vaccines, flu, shingles, travel, and COVID-19 vaccines. The AIR is administered under the <i>Australian Immunisation Register Act 2015</i> and AIR data is protected under the <i>Privacy Act 1988</i>.</p> <p>Please ensure you are aware of the Terms and conditions of accessing this site.</p> <p>The AIR site provides access to the following functions and information:</p> <ul style="list-style-type: none">• Claims - upload new claims or view submitted claims• Identify Individual - search for an individual• Individual Details -<ul style="list-style-type: none">• view an individual's immunisation history and/or evidence of immunisation• record immunisation encounters• view and/or print an immunisation history statement• record a catch up schedule• edit an immunisation encounter where incorrect details were previously submitted (if you submitted the original record to the AIR)• Payment Statements - view your payment and financial statements• Provider Menu - review location, email and address details• Reports - generate and view immunisation reports
Select 42A from the reports options	 <p>Australian Immunisation Register</p> <p>Home Claims Identify Individual Payment Statements Provider Menu Reports</p> <p>Reports</p> <p>Request Modify View</p> <p>Request a Report</p> <p>Please select a report you require.</p> <p>Required Report</p> <ul style="list-style-type: none"><input type="radio"/> AIR001A-Number of Individuals Registered with AIR More info<input type="radio"/> AIR002A-Number (or percentage) of individuals who have received valid vaccinations More info<input type="radio"/> AIR002B-Number of individuals who have received valid vaccinations, by a selected provider More info<input type="radio"/> AIR003A-Number of individuals whose consent has been withdrawn More info<input type="radio"/> AIR011A-Due/Overdue Report - by Locality More info<input type="radio"/> AIR011B-Due/Overdue Report - by Vaccination Provider More info<input type="radio"/> AIR012A-Database Exchange Report More info<input type="radio"/> AIR015A-History Update Report More info<input checked="" type="radio"/> AIR042A-COVID-19 Vaccination Status Report More info <p>Next</p>

Complete fields to suit use

Suggestions:

Output of report:
Select 'Single file' for easy to read download

Service Period:
Depending on size of practice, select range of 'active' patients to follow-up

Age Selection Range:
Select by age

Output settings:
Select relevant details that you would like to appear on the report. Selecting Medicare number, medical contraindications and address fields may assist with follow up.

Click **Request Report**

Reports

[Request](#) [Modify](#) [View](#)

Request New Report

AIR042A - COVID-19 Vaccination Status Report

Report Criteria All fields marked with * are mandatory

Name of Report * Give the report a name

Frequency of Report * Once Only Weekly Monthly Quarterly [Help](#)

Output of Report * Comma Separated (single file) Comma Separated (multiple files) [Help](#) Select 'Single file' for easy to read

Provider Number included *

Vaccinations * Include individuals from one of the COVID-19 vaccination categories as reported to the AIR:
Have not received any COVID-19 vaccinations Commenced but not completed their COVID-19 vaccination primary course Completed their COVID-19 vaccination primary course and due for a booster Select

Service Period * Include Individuals seen for a MBS service within the practice, and/or individuals vaccinated by the provider in the past:
 [Help](#) Select a timeframe of 'active' patients to follow-up

Age Selection Range * By Birth Date By Age
From To Select by age range or birth date

Include individuals who have Select all Returned mail. Additional Vaccines Required (AVR) recorded.

Output Settings

A separate file will be produced for each section identified below only when options have been selected from that section. Only one file will be produced with each individual's personal details when all options of each section are not selected.

Details to include [Help](#)

Individual details	0/11 selected
Vaccine details	0/1 selected
Exemptions	0/1 selected

This report will be sorted according to the pre-defined order specified below.

Sort Order [Help](#)

Request Report Select request report

Additional output settings options

Output Settings

No additional options were previously entered. A separate file will be produced for each section identified below only when options have been selected from that section. Only one file will be produced with each individual's personal details when all options of each section are not selected.

Details to include [Help](#)

Individual details 11/11 selected

- Select all
- Additional Vaccines Required
- Address Details
- Catch up schedule
- Contact Number
- Country of Birth
- Email Address
- Indigenous Indicator
- Individual's Medicare Number
- Mobile Number
- Multiple Birth Indicator
- Returned Mail

Vaccine details 1/1 selected

- Vaccine Details

Exemptions 1/1 selected

- Medical Contraindication

Once the request is selected you will see the receipt page.

Reports

[Request](#) [Modify](#) [View](#)

Receipt page

✓ **Success!**
AIR042A - COVID-19 Vaccination Status Report report request has been received successfully.

[Request another Report](#)

VIEW REPORT

Click on Reports tab and select view.

NB: The report will take at least 15 minutes to generate (sometimes longer depending on size).

Select download from the 'options box' on the relevant report.

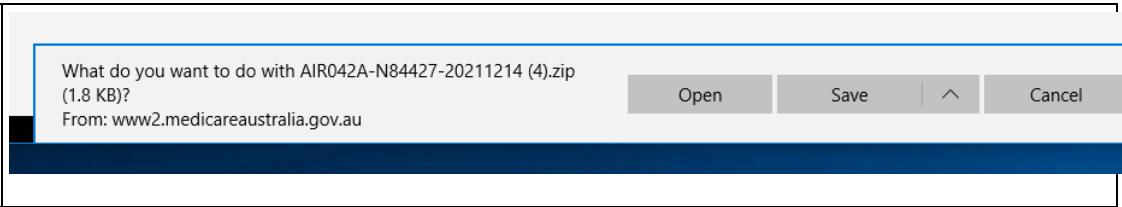
Reports

[Request](#) [Modify](#) [View](#)

View Reports

Listed below are the reports you have previously requested. You may download a report by selecting the Download/Recall link from the Options menu. You may delete a report by selecting the Remove link from the Options menu.

Report Number	Title	Frequency	Requested	Produced	Options
All	All	All	dd/MM	dd/MM	Clear filters
AIR042A	COVID-19 Vaccination Status Report NO COVID-19 vaccines	Once	14/12/2021	14/12/2021	Options
AIR002B	Number of individuals who have received valid vaccinations, by a selected provider Pends	Once	01/03/2021	01/03/2021	Download Remove
AIR002A	Number (or percentage) of individuals who have received valid vaccinations 2A test Report recalled successfully.	Once	21/05/2019	21/05/2019	Options

<p>Open or save as an excel file in a relevant drive on your computer.</p>																												
<p>Patient list will appear in excel format. Further columns will be viewed if more output settings have been selected.</p>	<table border="1"> <thead> <tr> <th>1</th> <th>INDIVIDU/</th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>2</th> <th>REPORT IN</th> <th>SURNAME</th> <th>GIVEN NA</th> <th>INIT</th> <th>DOB</th> <th>GENDER</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>1</td> <td>ABC</td> <td>JANE</td> <td></td> <td>1/01/2000</td> <td>F</td> </tr> <tr> <td>4</td> <td>2</td> <td>ABC</td> <td>JOHN</td> <td></td> <td>1/01/2000</td> <td>M</td> </tr> </tbody> </table>	1	INDIVIDU/					2	REPORT IN	SURNAME	GIVEN NA	INIT	DOB	GENDER	3	1	ABC	JANE		1/01/2000	F	4	2	ABC	JOHN		1/01/2000	M
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Disclaimer: This information has been collated by staff of the PHN Immunisation Support Program (a joint initiative of NCIRS and NPS MedicineWise) and checked for accuracy by Services Australia. Great care is taken to provide accurate information at the time of creation; however, users are responsible for checking the currency of this information. Once printed, this document is no longer quality controlled. Content considered correct as of 1 March 2022.